

Gladys Cagle Pieniazek

WINSSTR. 5 • 10405 BERLIN • +49 15238600618
GLADYSCAGLE@HOTMAIL.COM

PROFILE

American education professional with over 17 years of experience in designing and implementing Early Years learning objectives and curricula in American, English and German education institutions. Significant experience in teaching core subjects to international students, preparing observations and reports, working with university students, as well as participating in educational research projects.

Expertise: Curriculum development, Early-childhood education, Teaching English as a Second Language and student mentoring

EXPERIENCE

English as a Second Language Teacher – Kindergarten at Klax School

Berlin, Germany | 2013 – present

- Serve as homeroom teacher to 18 children and teach English 4 times per week to 15 to 20 children.
- Design and implement English as a Second Language learning curricula.
- Participate in the design and implementation of the school's English language standards guide.
- Incorporate new technologies, such as talking pegs, speaking boards into lesson plans to support learning activities.
- Liaise with parents, in particular non-German speaking immigrant parents.
- Plan and participate in field trips and special events.
- Selected to work as part of the European Union Da Vinci linguistic project's team.

Ambassador at American College of Education

Berlin, Germany | 2013 – present

- Liaise with master-level students and provide information concerning study programs.
- Help students resolve issues by assisting with completion of requisition forms.
- Participate in education information recruiting programs by providing students with course information.

Invigilator at The Open University

Berlin, Germany | 2008 – present

- Administer university-level exams and ensure these are conducted according to University policies.
- Provide students with necessary guidelines and instructions for the exam process.
- Process examinations for grading.

English as a Second Language Teacher– Early Years at International School – Villa Amalienhof

Berlin, Germany | 2012

- Designed English as a Second Language learning materials and curriculum for core subjects.
- Worked as part of a bilingual teaching team to develop bilingual learning materials.
- Observed and evaluated each child's academic, emotional and social progress.

English as a Second Language Teacher – Kindergarten at John F. Kennedy Friendship Center

Berlin, Germany | 2001 - 2012

- Developed and implemented bilingual education curriculum, English as a Second Language learning programs and learning materials, after-school program, as well as summer activities programs.
- Studied and implemented the Berlin Senate language acquisition and promotion documentation book.
- Conducted parent-teacher talks and parent group meetings.
- Planned and organized field trips and special events.



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English as a Second Language Teacher – Preschool at School of English – Kay Sprachschule Bonn, Germany | 1999 - 2001

- Developed learning curriculum designed to foster interest in learning a second language.
- Created a stimulating learning environment within a multi-cultural classroom.
- Organized special events and field trips that addressed the linguistic needs of all students.
- Administered oral tests to help evaluate and analyze each student's progress.

Teacher - Infant, Preschool, Kindergarten at American Embassy Association Bonn, Germany | 1997 - 1999

- Created a supportive and creative learning and developed social skills.
- Designed a stimulating and informative educational lessons and learning activities.
- Designed kindergarten summer activities and projects.

Administration and Public Relations Assistant at D3 Group GmbH Bonn, Germany | 1997 – 2001

- Assisted with administrative activities, such as customer service, correspondences and general record keeping.

Specialist 5 at U.S. Army USA/Germany | 1979-1984

- Developed professional skills including: leadership and excellent communication skills.
- Performed regular equipment inspection and maintenance of teletype communicator equipment.
- Performed system engineering duties that included equipment repairs.

PROFESSIONAL ENGAGEMENTS

Mentor at Foundation for Teaching for Learners Specialization at Commonwealth Education Trust Online | 2015-Present

- Mentor students and help with their studies.
- Serve as a link between studies and online learning.
- Review and discuss learning material.

Language Acquisition Project Team Member at European Union Leonardo da Vinci Partnerships Berlin, Germany | 2013-Present

- Develop Language Toolkit.
- Research Language Acquisition in Early Years Learning Settings.
- Work in partnership with schools in Germany, The United Kingdom, and Denmark.
- Research and document language acquisition practices used in different learning environments.
- Observe, note, analyze, and evaluate different teaching strategies and techniques.

Co-Organizer at Meet-Up English Language Discussion Group Berlin, Germany | 2015-Present

- Design bi-monthly discussion topics and plan social events.
- Lead discussions and provide English language assistance to non-native speakers.



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Voter Registration and Community Liaison at Overseas Voters Foundation Berlin, Germany | 2008-Present

- Organize and work with other organizations to publish voter sign-ups.
- Participate in voter sign-up projects, e.g. investigating voter's registration data.
- Act as community liaison between English-speaking organizations.
- Contribute articles to online blog and provided updated campaign information.

Library Assistant at Connections Resource Center Berlin, Germany | 2010-2012

- Assisted with setting up exhibitions and cataloged the library's bilingual collections.
- Worked at the circulation desk and managed/collected revenue from book sales.
- Liaison with patrons and assist in the library's café.

Vice President and Children's Program Director at American Woman's Club Bonn, Germany | 1998-2000

- Organized and planned children's program.
- Managed and coordinated international festivals and celebrations.
- Represented the American Woman's Club at international conferences.

EDUCATION

Master's Degree in Teaching English Language Learners expected completion March 2016
American College of Education, Inc. - Chicago, IL, United States.

Master's Endorsement in English as a Second Language completed 2012
American College of Education, Inc. - Chicago, IL, United States.

Master's of Education in Curriculum and Instruction completed 2010
California Coast University - Santa Ana, CA, United States.

Bachelor of Science in Early Childhood Education completed 2006
The Open University - Milton Keynes. United Kingdom.

Bachelor of Science (Hon) in Social Health and Welfare completed 2004
The Open University - Milton Keynes. United Kingdom.

Associate of Science in Early Childhood Education completed 2008
Penn Foster College – Scottsdale, AZ, United States.

Certificate Early Years Practice completed 2005
The Open University - Milton Keynes. United Kingdom.

Certificate Health Promotion completed 2007
The Open University - Milton Keynes. United Kingdom.

Certificate Library Information Technology completed 2009
Bluegrass Community College, KY, United States.



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Certificate Service Learning completed 2011

Heritage Institute/Antioch University, United States.

Certificate TESOL for Children completed 2007

American TESOL Institute - Tampa, FL, United States.

Certificate TESOL for Business completed 2014

American TESOL Institute - Tampa, FL, United States.

Certificate TESOL for Teaching English with Technology completed 2015

American TESOL Institute - Tampa, FL, United States.

AFFILIATIONS

International Honor Society 'Delta Epsilon Tau' (2008) | Berlin History Club Member (2001-2004)

AWARDS

Klax Teacher Appreciation, Pre-School (2015) | Ruth St John Federation Award (2003)

